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GOVERNOR



PAUL W. RAINWATER  
COMMISSIONER OF ADMINISTRATION

**State of Louisiana**  
Division of Administration  
**Office of Information Services**

June 19, 2012

**ISIS Memorandum 12-008**

To: ISIS Agency Liaisons  
Fiscal Officers  
Purchasing and Contract Management Personnel

Subject: AFS, AGPS, and CFMS Systems Unavailable Saturday, June 30, 2012

Agencies will not have access to the ISIS AFS/AGPS/CFMS systems Saturday, June 30, as part of the June 30 year-end close procedures. The systems will also be unavailable to agencies on Sunday, July 1, until the close processes are complete.

The monthly close for accounting period 12 12 will run on the evening of Saturday, June 30. On Monday, July 2, monthly reports will be available in BUNDL, and all agencies will have access to process transactions in accounting period 01 13 for BFY 2013 and in accounting period 13 12 for BFY 2012. Transactions charged to accounting period 01 13, with the exception of payroll, will be restricted based on budget availability.

ISIS AFS/AGPS/CFMS systems will resume the normal daily/weekend operational schedule on Monday, July 2.

**Please refer to OSRAP Memorandum 12-24** for close procedures. For more information, call the OSRAP Help Desk at 225-342-1097.

If you have any questions or concerns, please call the ISIS Help Desk at (225) 342-2677, Option 3.

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